

The Tri State Council of Figure Skating Clubs

Code of Regulations

Article 1: Name

1.1 Name

This organization shall be known as the Tri State Council of Figure Skating Clubs (hereinafter "The Council")

Article 2: Purpose

2.1 Purpose

The Council is formed for the following purposes: To improve, encourage and advance figure skating in all its branches, to support the United States Figure Skating Association (USFSA) in its objectives and goals and to foster inter-club cooperation.

Article 3: Service Area

3.1 Service

The service area of the Council is within the legal boundaries of the states of Ohio, Michigan, Indiana and Western Pennsylvania.

3.2 State Order

The State Order (1. Ohio, 2. Michigan, 3. Indiana, 4. Western Pennsylvania) may be temporarily suspended with the concurrence of the President and Vice Presidents for awarding competitions and for the succession of the President.

Article 4: Membership

4.1 Qualification

Membership in the Council shall consist of any USFSA member club, probationary member club or interim probationary club within the service area of The Council provided that club is in good standing with the USFSA and the Tri State Council.

4.2 Voting Members

Any member club who has paid the prescribed annual dues on or before September the 1st may become a voting member of the Council. Each voting member shall have one vote in all matters submitted to the membership. Each member club may assign a delegate for voting purposes. (Dues are in the amount of \$50.00 per year due May 1st and deadline for payment is September the 1st).

4.3 Honorary Members

Honorary membership may be extended to selected individuals as defined by The Council who are in accord with the purposes of The Council. Honorary members shall be entitled to attend meetings of The Council, to participate in discussions at such meetings, to serve on committees of The Council and to receive reports submitted to The Council. Honorary members shall not possess voting rights in The Council. Past presidents of The Council shall be honorary members of The Council.

4.4 Membership Book

The secretary of The Council shall keep a membership book containing the names and addresses of each voting and honorary member, which shall be open to inspection by any voting member of The Council.

4.5 Resignations

Any voting or honorary member may at any time resign as a member by written resignation directed to The Council. Resignation by a member who is also an officer will automatically constitute a resignation of the office they currently hold.

Article 5: Meetings

5.1 Annual Meeting

The Annual Meeting of The Council shall be on the first Saturday of June at a time and place designated by the Council within the Service Area of the Council.

5.2 Special Meetings

Special meetings may be held at the call of the President or two thirds of the voting members at a time and place designated in the notice of such meeting. Only the business that was stated in the notice for the special meeting may be conducted at a special meeting.

5.3 Quorum

At all meetings of the membership of The Council, those voting members present shall constitute a quorum.

5.4 Notice of Meetings

Written notice of the Annual Meeting of the Council shall be mailed to each member at least 30 days prior to the date of the Annual Meeting. Written notice of any special meeting shall be mailed to each member at least 30 days prior to the date of the meeting. Such written notice shall state the time and place of the meeting and the purpose, if such meeting is a special meeting.

5.5 Order of Meeting Business

Meetings shall be conducted according to Roberts Rules of Order. The general order of business shall be:

1. Call to Order
2. Roll Call
3. Approval of Minutes
4. Approval of Treasurer's Report

5. Reports of the Officers: Secretary, Treasurer, Vice President's, President
6. Committee Reports
7. Old Business
8. New Business
9. Election of New Officers
10. Adjournment

Page One

Article 6: Officers

6.1 Officers

The officers of The Council shall be a President, four Vice Presidents (one from each state – Michigan, Ohio, Indiana and Western Pennsylvania), a Secretary and a Treasurer. All officers shall be full members in good standing of The Council and the USFSA.

6.2 Term of Office

A Term of Office for the officers will be one year. The President can serve a maximum of three terms.

6.3 Duties of the Officers

The President shall preside at all meetings of The Council and its executive committee. He/she shall have the power to appoint and remove all members of committees. He/she shall have the power to fill any vacancies (including officers) that may occur.

The Vice Presidents shall perform the duties of the President in his/her absence, inability or refusal to act. The order of succession shall be according to the state order with the first Vice President being from the state after the state of the President or as agreed as per section 3.2 of the State Order.

The Secretary shall keep the minutes of all meetings of The Council and its executive committee, keep all records of The Council, report all actions of The Council and its executive committee to the members of The Council, manage correspondence, mail notices of all meetings of The Council and its executive committee to the members and make available for inspection all records of The Council to any member in good standing.

The Treasurer shall have custody and control of the funds of The Council, handle all fiscal matters of The Council, prepare a Financial Report for the Annual Meeting and make available for inspection all records of The Council to any member in good standing. The Treasurer shall be the chairman of the finance committee.

Article 7: Election of Officers

7.1 Nominating Committee

The President shall appoint a Nominating Committee Chairman at least thirty (30) days prior to the Annual Meeting to prepare nominations for President, Secretary and Treasurer.

7.2 Vice Presidents Nominations

Nominations for Vice Presidents shall be made by state caucus at the Annual Meeting. Any state without a candidate for nomination forfeits its position in state order until the following year.

7.3 Election Process

The President, Secretary, and Treasurer shall be elected by a simple majority of the members present at the Annual Meeting. The four Vice Presidents shall be elected by a simple majority of the delegates from each state. Any state without a candidate for nomination forfeits its position in state order until the following year.

Article 8: Fiscal Year

8.1 Fiscal Year

The fiscal year of The Council shall begin on June 1st and end on May 31st of the following year.

Article 9: Committees

9.1 Standing Committees

There shall be an Executive Committee consisting of the officers of The Council. The other standing committees of The Council shall be:

1. Awards
2. Music
3. Competitions
4. Publicity
5. Finance

9.2 Ad Hoc Committees

The President may appoint ad hoc committees to further the needs of The Council.

Article 10: Competitions

10.1 Freestyle Competition

The Freestyle Competition shall be determined by Open Bid Basis

- (1) Freestyle Competitions are open to all USFSA Member Skaters / individual USFSA card holders. However, the points earned for club trophies by Non-Tri State Members Are NOT to be tabulated.

10.2 Synchronized Competition

The Synchronized Competition shall be determined by Open Bid Basis.

Article 11: Amendments

11.1 Amendments To The Code Of Regulations

The Code of Regulations of The Council may be amended, or new Regulations may be adopted, by members at a meeting held for such purpose, by the affirmative vote of two thirds of the members present, provided that notice of the general nature or subject matter of such alterations or amendments shall have been given in the notice of said meeting.